

**GALENA PARK INDEPENDENT SCHOOL DISTRICT  
MINUTES OF THE BOARD MEETING**

Special Meeting

Monday, August 21, 2023

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

4:00 PM

The Board of Trustees of Galena Park Independent School District met for a Special Meeting on Monday, August 21, 2023 with the following members present: President, Noe Esparza; Vice President, Norma Hernandez; Secretary, Ramon Garza; Trustees: Wanda Heath Johnson, Adrian Stephens, Jose Jimenez and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes. Trustee: Linda Clark Sherrard was late to the meeting.

President Noe Esparza stated a quorum was present.

**PUBLIC HEARING:** At 4:00 p.m., Mr. Esparza called the Public Hearing to order and introduced Dr. Sonya Niazy, Chief Financial Officer & Deputy Superintendent for Operational Support, who conducted a Public Hearing on the Proposed Budget and Tax Rate.

The Public Hearing was adjourned at 4:10 p.m.

**SPECIAL MEETING:** At 4:10 p.m., Mr. Esparza called the meeting to order.

**PUBLIC COMMENT ITEMS:**

**A. Public Comment for Posted Agenda Items**

There were no public comments for posted agenda items.

**NEW BUSINESS – ACTION:**

Mr. Esparza asked the Board if there was a motion to approve the designation of ten non-business calendar days, as presented, to comply with House Bill 3033 changes to the Public Information Act and facilitate timely processing of requests.

A motion was made by Norma Hernandez and seconded by Wanda Johnson to approve the designation of ten non-business calendar days, as presented. The motion passed with a vote of 7-0-0.

**CONSENT AGENDAS – ACTION:** So that audience members might better understand the Consent Agenda process, Mr. Esparza stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Esparza asked the Board if there was a motion to approve the General Consent Agenda.

**A. General Consent Agenda:**

1. Consider approval of the Galena Park ISD amended list of appraisers for the 2023-2024 school year.

A motion was made by Jose Jimenez and seconded by Norma Hernandez to approve the General Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mr. Esparza asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

**A. Financial Consent Agenda:**

1. Consider approval of the Gulf Stream Marine, Inc. Payment in Lieu of Taxes (PILOT) agreement.
2. Consider approval of the proposed amendments to the 2023-2024 Compensation Plan supplemental pay schedules.
3. Consider approval of the Proposed Budgets for the fiscal year ending August 31, 2024, for the General Fund, Food Service Fund, and Debt Service Fund as presented.
4. Consider approval for the lease agreement for copier services and maintenance from Function4 and Sharp Electronics Corporation through the Department of Information Resources Contract DIR-CPO-4433 for the period of October 1, 2023, through September 30, 2026, estimated to exceed \$50,000 and delegate the authority to the Superintendent or designee to negotiate and execute the contract.

5. Consider approval to ratify the maintenance services proposal with Jamail & Smith Construction LP, for Havard Elementary School emergency vinyl composite tile (VCT) flooring completed by August 7, 2023, through Buyboard #581-19 Job Order Contract estimated to exceed \$50,000 and delegate the authority to the Superintendent or designee, to negotiate and execute the contract.
6. Consider approval of the proposed Budget Amendments for the month of August 2023.
7. Consider approval of a contract for Beverage Vending Services for the period of September 1, 2023, through August 31, 2028, from Keurig Dr. Pepper via Central Texas Purchasing Alliance using Deer Park ISD's RFP 23-012, estimated to exceed \$50,000, and delegate the authority to the Superintendent or designee, to negotiate and execute the contract.

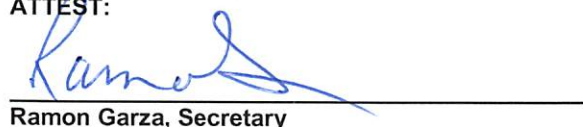
A motion was made by Wanda Johnson and seconded by Norma Hernandez to approve the Financial Consent Agenda as presented. The motion passed with a vote of 6-0-1.

There being no other business before the Board at this time, the meeting was adjourned at 4:13 p.m.

  
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Noe Esparza, President

Norma Hernandez, Board Vice President  
Signed in the absence of  
Noe Esparza, Board President

ATTEST:

  
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Ramon Garza, Secretary